

**UNIVERSITY OF AGRICULTURE, FAISALABAD CONDUCT  
OF BUSINESS RULES OF THE SYNDICATE, 1976**

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**Short title  
and  
commencement.**

1. (1) These Rules may be called the University of Agriculture, Faisalabad Conduct of Business Rules of the Syndicate, 1976.

(2) These Rules shall come into force at once.

**Definitions.**

2. In these Rules, unless there is anything repugnant in the subject or context:-

(a) "Academic Council" means the Academic Council of the University constituted under Section 26(1) of the Act.

(b) "Act" means the University of Agriculture Faisalabad Act, 1973 as amended from time to time;

(c) "Chairman" means the Vice Chancellor;

(d) "Member" means a member of the Syndicate;

(e) "Registrar" means the Registrar of the University;

(f) "Syndicate" means the Syndicate of the University, as constituted under Section 24 of the Act;

(g) "University" means the University of Agriculture, Faisalabad.

(h) "Vice Chancellor" means the Vice Chancellor of the University;

**Meetings.**

3. (1) \*Ordinarily, the Syndicate will meet at the University Campus at Faisalabad **atleast four times in a calendar year.**

(2) Special meeting of the Syndicate:-

(a) may be convened at any time or place by the Vice Chancellor at his discretion; or

notified at least 10 days before the date of the meeting and its agenda circulated to the members, ordinarily at least one week before the date fixed for the meeting. In case of a special meeting, such notice shall be given as soon as possible under the circumstances of the case and shall be accompanied by an agenda showing the business to be conducted in the meeting.

(4) The Vice Chancellor shall be the Chairman of the Syndicate.

**Quorum.**

4. The quorum for a meeting of the Syndicate shall be one-third of the total number of members, a fraction being counted as one.

Provided that where an appeal is made before the Syndicate under Section 42 of the University of Agriculture Faisalabad Act, 1973 against an order passed by the Vice Chancellor, the Vice Chancellor shall not chair the Syndicate meeting for that item. Instead, the Syndicate may choose one of its members present in the meeting by majority vote to preside over the meeting of the Syndicate for that item.

**Commencement of term of office.**

5. The term of office of members, other than ex-officio members, shall commence from the date of the first meeting of the Syndicate;

Provided that the term of office of a member elected or nominated against a vacancy for the residual period of the term, shall commence from the date of notification of the result of the election or the date of nomination, as the case may be.

**Order of speaking.**

6. The Chairman shall control the order in which members may address the meeting, and the manner in which the business shall be conducted. No member shall address the meeting after the Chairman has called for a vote.

**Voting.**

7. (1) All questions shall be decided by the majority of votes of the members present. The voting shall normally take place by show of hands, but in special circumstances, the Chairman may direct a secret ballot to be taken.

(2) If votes including that of the Chairman are equally

confirmation and shall then be circulated among the members.

(2) The decisions may be implemented if no objection is received from any member within ten days of the issue of the minutes of a meeting. Any objection received within this period will be put up to the Syndicate at its next meeting.

(3) The minutes of the last meeting will be placed as first item on the agenda of the next meeting for formal confirmation by the Syndicate;

(4) Progress report of the implementation of the decisions of the Syndicate, taken at a meeting will be put up to it at its next meeting.

(5) Deferred items will be put up at the next meeting of the Syndicate.

(6) The members may propose items on the agenda and may forward to the Secretary of the Syndicate at least 10 days before the Syndicate meeting. Such items may be included in the Agenda with the approval of the Vice Chancellor.

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Approved by the Syndicate at its meeting held on 11<sup>th</sup>  
December 1976 and amended from time to time.

\* Amended by the Syndicate on 28.06.2014.